



June 7, 2010

Julie Boynton, LCSW
Executive Director
Project Sister Family Services
363 S. Park Avenue, Suite 303
Pomona, CA 91766

RE: Site Visit regarding Grant Awards RC 09211325 and RR 09011325

Dear Ms. Boynton:

This to confirm the scheduled Site Visit with your agency regarding your Rape Crisis (RC) program grant and your American Recovery and Reinvestment Act of 2009 (ARRA) grant (which is the RR grant) on **Thursday, June 24, 2010 beginning at 9:00 a.m.** The purpose of this mandated visit is to review source documentation for project performance and other required records for your Cal EMA funded RC and RR grants for your agency. I will also be available to provide any necessary technical assistance regarding your RC grant.

Enclosed are the Site Visit form, the "Rape Crisis Program Specific Performance Assessment Tool" form, the American Recovery and Reinvestment Act of 2009 (ARRA) form and the Equal Employment Opportunity (EEO) survey forms which I'll be using throughout my review. Please arrange for staff responsible for the oversight of grant-related activities, and staff that oversee the preparation of (Cal EMA) forms 2-201 and 2-223, available to meet with me during my visit.

I look forward to visiting with you and your RC grant staff. Should you have any questions prior to this visit, please do not hesitate to contact me at (916) 324-9230, or via email at ermelinda.angulo@calema.ca.gov.

Sincerely,

Ermelinda Angulo, Criminal Justice Specialist
Sexual Assault Section

Enclosures

